

Sign Up for Text Message Reminders from the Library

The Collingswood Public Library now offers account reminders via text message (SMS).

To sign up for text reminders:

- 1) Log in to your library account.
 - Navigate to our website, collingswoodlib.org
 - Log in to your account in the upper right-hand corner. Your login is your library card number and your password is your last name in CAPS (unless you have changed it previously).
- 2) Click **Your Messaging** on the left-hand side of the screen.
- 3) In the SMS column click the box next to the reminder you want to receive.
 - Item Due – You will receive a text message reminder the morning your item(s) are due.
 - Hold Filled – You will receive a text message when an item you placed on hold is ready to be picked up.
- 4) Towards the bottom of the page enter your cell phone number in the box next to **SMS Number**. Select your cell phone provider from the dropdown box next to **SMS Provider**.
 - If you select Unknown for SMS Provider, you will not receive any text message reminders. If your cell phone provider is not listed in the dropdown, please contact libraryadmin@collingswoodlib.org
- 5) Click the green **Submit Changes** button at the bottom of the page.

Your messaging settings

	Days in advance	SMS	Email	Digests only ⓘ
Item due	-	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Advance notice	3 ▼	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Hold filled	-	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	-
Item check-in	-	<input type="checkbox"/>	<input type="checkbox"/>	-
Item checkout and renewal	-	<input type="checkbox"/>	<input type="checkbox"/>	-
Hold reminder	-	<input type="checkbox"/>	<input checked="" type="checkbox"/>	-

Notice: Some charges for text messages may be incurred when using this service. Please check with your mobile service provider if you have questions.

SMS number:

Please enter numbers only. Prefix the number with + if including the country code.

SMS provider:

Please contact a library staff member if you are unsure of your mobile service provider, or you do not see your provider in this list.